



Request for Proposal (RFP)

Food Services

Sicamous Eagles Hockey Club

Application Date: August 28th, 2020

Closing Date: September 24th, 2020 at 4:30pm

Attention: Sheila Devost, Board President

Email: sheiladevost@yahoo.ca

OUR CLUB

Sicamous BC is home to the Sicamous Eagles Junior B Hockey Club. The Sicamous Eagles will be housed in a Texas style facility that will be home to 20 players and 2 staff for the 2020/2021 KIJHL season.

OUR INTENT

The Sicamous Eagles wish to contract a chef/cook to source, make and serve meals prepared on site at a Texas style facility that will house our team and coaching staff.

Accommodations may be available for the successful candidate.

EXPECTATIONS

- Source necessary ingredients for approved food plan
- Prepare and serve nutritious meals for 20 players and 2 staff daily
- Meals are to be prepared on site using equipment at the facility
- Clean and maintain the kitchen to a standard recognized in the food service industry and in compliance with BC Health Regulations
- Must have a current Food Safe Certificate
- Potential candidates will need to pass a Criminal Record Check and a Vulnerable Sector Check
- Please be advised this is a contract position and all staff hired through the contractor must also pass a Criminal Record Check and a Vulnerable Sector Check

SUBMISSION OF PROPOSAL

Please send your submission for proposal through email to sheiladevost@yahoo.ca

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INCLUDE THE FOLLOWING IN YOUR PROPOSAL SUBMISSION

- Name
- Address and Contact Information
- Proof of any certification relative to the food service industry
- Describe any experience you have preparing in a food service establishment
- Prepare and provide a meal plan for one week that includes food cost per meal and anticipated labour cost - include breakfasts, brunch, lunches and dinners
- Any other information that you deem pertinent to your proposal
- Three references

ACCEPTABILITY OF PROPOSAL

Proposals that are unsigned, incomplete, conditional, obscure, or have reservations may be rejected.

QUALIFICATIONS, EXPERIENCE & COMPETENCY

The proponent must outline and describe any experience in food & beverage service provisions. The Sicamous Eagles reserves the right to reject proposals from proponents who are incapable of providing the necessary labour, materials, equipment, and adequate financial arrangements to satisfy the contract as specified herein. Evidence of such competency must be provided by the proponent when requested to do so.

TERM OF CONTRACT

The term of the Contract shall be for approximately 5 to 6 months starting in October 2020 and ending at the conclusion of the season in 2021.

SUBCONTRACTING OF WORK

The Food Service provider may hire and pay their own staff. No subcontracting will be allowed.